



# Memorandum

To: Housing & Community Development Act Committee

From: Sarah Flax, Housing and Grants Manager

Subject: March 19, 2019 HCDA Meeting Cover Memo

Date: March 19, 2019

---

Attached please find:

- The meeting agenda
- Item 2: Draft minutes of the December 10, 2018 meeting for approval
- Item 3: Draft 2018 Consolidated Annual Performance and Evaluation Report ([cityofevanston/caper](http://cityofevanston.com/caper))

We look forward to seeing you on March 19<sup>th</sup>.



## **HOUSING & COMMUNITY DEVELOPMENT ACT COMMITTEE**

Tuesday, March 19, 2019

7:00 pm

Lorraine H. Morton Civic Center, 2100 Ridge Avenue

Room 2402

### **AGENDA**

- I. CALL TO ORDER/DECLARATION OF QUORUM**
- II. APPROVAL OF MEETING MINUTES FOR DECEMBER 10, 2018**
- III. PUBLIC INPUT ON THE DRAFT 2018 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)**
- IV. VOTE TO APPROVE SUBMISSION OF 2018 CAPER TO HUD**
- V. OTHER PUBLIC COMMENT**
- VI. STAFF REPORTS**
- VII. ADJOURNMENT**

The next meeting of the Housing & Community Development Act Committee  
is scheduled for  
Tuesday, April 16, 2019 in Room 2402.

#### ***Order of agenda items is subject to change***

The City of Evanston is committed to making all public meetings accessible to persons with disabilities. Any citizen needing mobility or communications access assistance should contact Facilities Management at 847/866-2916 (Voice) or 847/448-8052 (TDD).

La ciudad de Evanston está obligada a hacer accesibles todas las reuniones públicas a las personas minusválidas o las quines no hablan inglés. Si usted necesita ayuda, favor de ponerse en contacto con la Oficina de Administración del Centro a 847/866-2916 (voz) o 847/448-8052 (TDD).



**MEETING MINUTES**

**HOUSING & COMMUNITY DEVELOPMENT ACT COMMITTEE**

Monday, December 10, 2018

5:30 P.M.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Room 2402

Members Present: Ald. Rainey, Ald. Braithwaite, Ald. Rue Simmons, Ald. Wilson, Ald. Wynne

Members Absent: G. Mackey, M. Miro

Presiding Member: Ald. Rainey, Committee Chair

Staff: S. Flax

**Call to Order / Declaration of Quorum**

Chair Rainey declared a quorum of the Housing and Community Development Act Committee and called the meeting to order at 5:36 pm.

**Approval of Meeting Minutes for October 9, 2018**

Ald. Wynne moved approval; Ald. Rue Simmons seconded the motion. Minutes were approved unanimously.

**Public Input on the Draft 2019 Action Plan**

Chair Rainey noted that the public input period on the draft 2019 Action Plan would be closed following any comment. She also noted that there was no member of the public present to comment. Ald. Braithwaite moved to close the public comment period, Ald. Wynne seconded the motion and it was approved unanimously.

**Discussion and Vote to Recommend Approval of the draft 2019 Action Plan to City Council Following Receipt of 2019 Entitlement Grant Amounts**

Chair Rainey explained that 2019 entitlement grant allocations had not been determined by the federal government so the draft 2019 Action Plan had been developed based on estimated Community Development Block Grant (CDBG) of \$1,560,000; HOME Investment Partnership grant of \$280,000; and Emergency Solutions Grant of \$140,000. She noted that if our CDBG allocation were larger than estimated, the committee would prioritize YWCA, Connections for the Homeless and Youth Job Center programs for increased funding, as they were funded significantly below request in the estimated 2019 allocations. She asked for a motion to approve the draft 2019 Action Plan. Ald. Wilson moved approval of the draft 2019 Action Plan and to recommend its approval to City Council following receipt of our entitlement grant amounts following any adjustments to that plan based on actual grant amounts. Ald. Rue Simmons seconded the motion. It was approved unanimously.

**2019 Meeting Dates**

2019 meeting dates were reviewed. It was noted that the January 15, 2019 meeting would likely be canceled because it was unlikely that 2019 grant amounts would be released by that date. It was also agreed that the December 18, 2018 meeting would be canceled, as there are no agenda items that require action by the committee. Ald. Wynne moved to accept the 2019 meeting dates and cancel the December 18, 2018 meeting, Ald. Wilson seconded the motion and it was approved unanimously.

**Public Comment**

There was none.

**Staff Reports**

Staff reported that the Continuing Resolution that was keeping the federal government operating while the 2019 budget and appropriations bills were being finalized had been extended until December 21, 2018. The primary issue to reaching agreement is the amount of money that the Senate and House were proposing for the wall between the U.S. and Mexico. Whether this would be resolved by December 21 is difficult to project; lack of agreement could result in a partial government shutdown. An alternative to approving a 2019 budget and appropriations bills to avoid a shutdown is if Congress were to propose a full year continuing resolution for all the appropriations bills that are not final. This would result in substantially the same level of funding for CDBG, HOME and ESG – any differences in 2019 grant amounts would be due to changes in the formulas used to allocate among entitlement grantees.

**Adjournment**

Chair Rainey noted that the appointment of Hugo Rodriguez to the Housing and Community Development Act Committee was on the Council agenda that evening. There being no further business before the committee, Ald. Wilson moved adjournment, seconded by Ald. Rue Simmons; motion passed unanimously and the meeting adjourned at 5:50 pm.

Respectfully submitted,

Sarah K Flax  
Housing and Grants Administrator